

भास्कराचार्य कॉलेज ऑफ अप्लाइड साईंसेस

(दिल्ली विश्वविद्यालय)

शासी निकाय की 107वीं बैठक का कार्यवृत्त

तिथि : 03/11/2025

समय : 10:00 प्रातः

स्थान : हाइब्रिड मोड (ऑनलाइन एवं ऑफलाइन)



BHASKARACHARYA COLLEGE OF APPLIED SCIENCES (UNIVERSITY OF DELHI)

CONFIRMED MINUTES FOR THE 107 MEETING OF THE GOVERNING BODY

DATE : 03/11/2025

TIME : 10:00 a.m.

VENUE : Hybrid mode (Online & Offline)

सैक्टर-2, फेस -I, द्वारका, नई दिल्ली -110075 (भारत)
Sector-2 , Phase-I, Dwarka, New Delhi-110075 (INDIA)



Confirmed Minutes for 107th GB meeting BCAS

CONFIRMED MINUTES FOR 107th MEETING OF THE GOVERNING BODY, BCAS

The 107th meeting of the Governing Body (GB) of Bhaskaracharya College of Applied Sciences (BCAS) was held on Monday, 03rd November 2025, at 10:00 a.m. in the hybrid mode.

The following members were present

1.	Prof. Subhash Anand University Representative	-	Chairman
2.	Prof. Rajesh University Representative	-	Treasurer
3.	Dr. Neeru Sharma Teacher Representative	-	Member
4.	Prof. Uma Chaudhry Teacher Representative	-	Member
5.	Prof. Avneesh Mittal Principal (Offg.), BCAS	-	Member Secretary
6.	Mr. Bahadur Singh Lab Assistant	-	Spl. Invitee, Non-Teaching Representative

At the outset of the meeting member secretary extended a warm welcome to all the members and then deliberated on the agenda items as below.

ITEM NO. 107/1 : Report of the Principal of the College

- 1) A meeting was held under the Chairmanship of Hon'ble Minister of Higher Education, on 23/07/2025, in which various issues in respect of 28 Colleges funded by GNCTD, including Swachhata Abhiyan were discussed. It was assured by the Hon'ble Minister that all the issues will be resolved for the development of these Colleges.
- 2) The College celebrated 79th Independence Day on 14/08/2025, in which Shri Kuldeep Solanki, Member of Legislative Assembly (MLA) , Palam Constituency, GNCTD was the Chief Guest.
- 3) The college celebrated its Foundation Day and Annual Prize Distribution Function on 04/10/2025, where the Hon'ble MLA, Palam Constituency, Shri Kuldeep Solanki ji, was the Chief Guest and Prof Balaram Pani, Hon'ble Dean (Colleges), University of Delhi, was the Guest of Honour. The event was presided over by Prof. Subhash Anand, Hon'ble Chairman Governing Body (GB), BCAS, in the august presence of Prof. Rajesh, Hon'ble Treasurer, GB, BCAS.
- 4) The college also celebrated “Deepotsav-2025”, where an eminent social worker of the area, Shri Pawan Rathi, was the Chief Guest.
- 5) The college secured 45th Rank in the NIRF ranking 2025 under the college category.



Confirmed Minutes for 107th GB meeting BCAS

- 6) The audit of the College Accounts by the Examiner of Local Fund Accounts (ELFA) for the periods 2022-23, 2023-24 and 2024-25 was conducted from 29/07/2025 to 07/08/2025. The report of the ELFA audit was received in the College on 17/10/2025 and necessary actions will be taken based on the observations and directions, if any, mentioned therein.
- 7) The audit by the Accountant General, Central Revenue (AGCR), for the period from 01/04/2020 to 31/03/2025 was conducted from 11/08/2025 to 27/08/2025. The Report of the above audit was received in the College on 24/10/2025 and necessary actions will be taken based on the observations and directions, if any, mentioned therein.
- 8) A design patent entitled "Solar-Integrated Electric Vehicle Charging Stations for Sustainable Transportation", UK Design Patent was successfully published by Dr. Manoj Kumar Tiwari, Dr. Praduman Prasad Singh, Dr. Amandeep Kaur, Dr. Kamal Kishor, Design number: 6382813, Grant date: 13 August 2024".
- 9) Granted national patent entitled "A Health Promoting Instant Food Mix", Patent Application No. 564448, "Megha Malpotra, Dr. Meenakshi Garg, Neha Singh, Dr. Susmita Dey Sadhu, Dr. Purnima Anand, Dr. Eram S Rao, Dr. Avneesh Mittal, Dr. Aparna Agarwal". Date of Grant- March 28, 2025
- 10) The college has been granted a project of Rs 15L from ICSSR in collaboration with Bharti College Also, one of the major project in collaboration with Moti Lal Nejru College (Eve) under ANRF has also been shortlisted for presentation. BCAS has also received a sanction of 5L from the Ministry of Ayush for organising a two days conference.
- 11) The college has received the 3rd installment of GIA of Rs 8.80Cr in the GIA-Salary and Rs 46.25L under GIA-General. The college has disbursed the salaries until the month of October 2025.
- 12) The University of Delhi has sanctioned and released a grant of Rs 25L to establish one of its Skill Centers at BCAS, with a special focus on the Centre for Molecular Diagnostics and Gene Cloning Technologies. Conceived in line with the National Education Policy 2020, the Skill India Mission, and the vision of Atmanirbhar Bharat, the Centre will address the growing demand for trained professionals in molecular diagnostics, precision gene cloning, and protein purification—areas vital to healthcare, therapeutics, and bio-entrepreneurship. Under the leadership of Dr. Purnima Anand (Centre for Molecular Diagnostics) and Prof. Uma Chaudhry (Centre for Precision Gene Cloning and Protein Purification – CLONEPURE), the Centre will soon offer Skill Enhancement Courses to undergraduate students of the University of Delhi. With hands-on training, certification-based short-term courses, and workshops, it aims to enhance employability, foster interdisciplinary learning, and strengthen industry-academia linkages. Designed as a self-sustaining model, the Centre will generate resources through certificate programs, consultancy, and partnerships, supporting infrastructure, faculty development, and scholarships, while creating a future-ready platform for biotechnology training and research.
- 13) Regional Coordinating Institute IIT Delhi, Unnat Bharat Abhiyan, Ministry of Education, GoI has also sanctioned seed money of Rs. 50,000/- for the Unnat Bharat Abhiyan initiatives. BCAS has adopted 5 nearby villages for achieving the aim of this mission.



14) The admission status 2025-26 as on today is given below:-

Sr. No.	Program B.Sc.(Hons.)	Total Seat	UR	OBC	SC	ST	EWS	PwD	CW	Kashmiri Migrant	Sports	ECA	Ward Quota External	Orphan Male	Orphan Female	Single Girl Child	FSR	Total Admission
1	Biomedical Science	59	20	14	11	4	6	0	1	1	1	3	1	1	0	1	2	66
2	Botany	40	15	9	6	3	4	0	1	0	0	0	0	0	0	1		39
3	Chemistry	40	13	9	6	1	3	0	0	0	0	0	1	0	0	1		34
4	Computer Science	59	23	16	10	2	5	0	1	0	2	2	2	0	0	1		64
5	Electronic Science	59	24	12	5	0	5	0	0	0	0	0	0	0	0	0		46
6	Food Technology	59	21	15	6	4	6	0	0	1	0	0	0	0	0	1		54
7	Instrumentation	59	21	12	3	0	4	0	1	0	0	0	0	0	0	0		41
8	Microbiology	40	14	9	6	2	5	0	0	0	1	0	0	0	0	1	1	39
9	Physics	40	16	10	6	0	2	0	0	0	0	0	0	0	0	0		34
10	Polymer Science	59	21	14	3	0	3	0	0	0	0	1	0	0	0	0		42
11	Zoology	40	13	10	6	4	4	0	2	0	3	0	0	0	0	1		43
Total		554	201	130	68	20	47	0	6	2	7	6	4	1	0	7	3	502

This includes 595 cancellations including 44 upgradation in other programs. There were effective 29 admissions in the “Mopup” round and 20 in the “On Spot Mop Up Round.”



Confirmed Minutes for 107th GB meeting BCAS

15) Bhaskaracharya Students' Association (BSA) election were conducted smoothly along with the central panel for DUSU. The elected students details is as under:

Name	B.Sc.(H)	BSA Position
Ms. Simran	Polymer Science III Yr	President
Ms. Shivanshi Pandey	Microbiology II Yr	Vice President
Ms. Deeksha	Physics II Yr	Secretary
Mr. Shaurya Pratap Singh	Instrumentation II Yr	Joint Secretary
Mr. Himanshu Dahiya	Biomedical Sciences I Yr	Central Counsellor
Ms. Kasturi Rashmi	Microbiology II Yr	Central Counsellor

16) Mr. Bahadur Singh, Lab Assistant has been nominated as the special invitee, non teaching representative in the Governing Body w.e.f. July 1, 2025 for a period on one year.

ITEM No. 107/2 : Confirmation of Minutes of the 106th meeting of GB

The draft minutes of the 106th meeting of the Governing Body (GB), held on 19/06/2025, were circulated to all the Hon'ble members of GB on 21/06/2025 for approval. All the members submitted their consent and approved the circulated minutes. Therefore, the said minutes were circulated to the members on 23/06/2025 and shall be taken on record as confirmed minutes.

ITEM NO. 107/3 : Action Taken Report

The following actions were taken on the items approved by the Governing Body in its previous meetings:

- (i) **Item No. 106/5/2:** As approved by the Governing Body (GB), the proposals for various projects to be carried out by the Public Works Department (PWD)-Civil and Electrical Divisions, (GNCTD), in the College, were submitted to the Directorate of Higher Education (DHE) vide letter No. BCAS/4(3)/DHE/PWD/2025/483 dated 23.06.2025 for Administrative Approval and Expenditure Sanction.
- (ii) **Item No. 106/5/3:** As approved, the Departmental and Central Condemnation Committees were notified. Both the committees have recommended the condemnation and disposal of unserviceable, obsolete, and unutilized items under Lot-2 which includes Lab Equipments, IT Items and Furniture-Misc items.



ITEM NO.107/4 : Reporting Items

The members of the Governing Body (GB) noted and ratified the following reporting items on which actions have been taken with the approval of the Chairman, Governing Body. Approval of the GB was accorded after deliberations and discussions

(A) E-auction process through MSTC for Condemned items Lot -1

The e-auction for Lot-1 of e-waste electricals, scientific equipment, and miscellaneous furniture waste items was successfully conducted through the MSTC portal (Metal Scrap Trade Corporation Limited), following all prescribed procedures vide auction ref. No. MSTC/NRO/BHASKARACHARYA COLLEGE OF APPLIED SCIENCES/1/ SOUTH WEST DELHI/25-26/13914. The reserve price for the said items was fixed at Rs. 30,452/- (Rupees Thirty Thousands Four Hundred Fifty Two Only) as per the records.

After a competitive bidding process, M/s. Greensense Waste Recycling Management Private Limited emerged as the highest bidder, quoting a final amount of Rs. 6,25,102/- (Rupees Six Lakhs Twenty-Five Thousand One Hundred and Two Only).

After satisfying all the procedural norms, the aforesaid vendor collected the items lot-1 from the College for disposing of them as per the laid down procedure of the GoI.

The members of GB also noted that the amount so received has been credited in the DHE account.

(B) E-auction of scrapping of Condemned Staff Car (DL-9CQ-7229) through MSTC portal

With the approval of the Directorate of Higher Education vide letter No DHE-13(6)/Condemnation of Vehicle/12 (100% College)/2025/3404 dated 21/07/2025, the e-auction for scrapping of condemned Staff Car was successfully auctioned on 12/08/2025 through the MSTC portal.

The auction was carried out vide ref. No. MSTC/NRO/BHASKARACHARYA COLLEGE OF APPLIED SCIENCES/1/SOUTH WEST DELHI/25-26/24473. The reserve price for the ELV Old vehicle i.e condemned Staff Car was fixed at Rs. 20,000/- (Rupees Twenty Thousand Only) vide letter F.9/SWZ/Tpt/Misc./2025/1647 dated 03/12/2015 by Motor Licensing Office (SWZ-1), Palam Authority, Dwarka, 10.

After a competitive bidding process, M/s. Orissa Steelmetaliks Private Limited emerged as the highest bidder, quoting a final amount of Rs. 33,900/- (Rupees Thirty Three Thousand Nine Hundred Only).

M/s. Orissa Steelmetaliks Private Limited (L1- Vendor) and MSTC had submitted the aforesaid amount in the College account and after the receipt of bid amount the vendor had tow away the condemned Staff Car (staff car registration no DL 9CQ 7229 - Tata Indica)



Confirmed Minutes for 107th GB meeting BCAS

on 02/09/2025 and submitted the relevant certificate. The amount so received in this regard has been credited in the DHE account.

(C) Appointment of Prof Uma Chaudhry as Joint Dean, Academic Affairs, DU

Vide Notification Ref. No. Estab.II(i)/010/2016/21/971/13049 dated 17/07/2025, Prof. Uma Chaudhry, Professor, Department of Biomedical Sciences, is appointed as Joint Dean, Academic Affairs (particular for the academic matters related to science disciplines) in University of Delhi.

Prof. Uma Chaudhry has given her willingness (dated 17/07/2025) to accept the aforementioned assignment as Joint Dean (Acad), in addition to her regular duties in the College.

(D) Appointment & Reappointment of Teaching and Non teaching Staff on an Ad-hoc basis

(i) The members of the GB noted and ratified the rejoining of the following Assistant Professor on an ad-hoc basis for a period of four months i.e. **till 30/11/2025** or till the regular incumbent joins, whichever is earlier, as per the details given below. Their adhoc services can be terminated at any time without giving any notice thereof.

S. No	Name	Department	Previous Term		Present Term	
			From	To	From	Till
1	Dr. Neha Singh	Biomedical Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
2	Dr. Kapil Roy	Biomedical Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
3	Dr. Shikha Srivastava	Botany	28/03/2025	28/06/2025	01/08/2025	30/11/2025
4	Dr. Shailja Singh	Chemistry	28/03/2025	28/06/2025	01/08/2025	30/11/2025
5	Dr. Swati Gupta	Chemistry	28/03/2025	28/06/2025	01/08/2025	30/11/2025
6	Dr. Sampat Singh	Chemistry	28/03/2025	28/06/2025	01/08/2025	30/11/2025
7	Mr. Parveen Kr	Computer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
8	Dr. Jayant Sharma	Computer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
9	Dr. Asha Rani	Computer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
10	Dr. Satyawati	English	28/03/2025	28/06/2025	01/08/2025	30/11/2025
11	Ms. Shweta Dua	Instrumentation	28/03/2025	28/06/2025	01/08/2025	30/11/2025
12	Dr. Manoj Kumar	Instrumentation	28/03/2025	28/06/2025	01/08/2025	30/11/2025



Confirmed Minutes for 107th GB meeting BCAS

13	Dr. Amandeep Kaur	Instrumentation	28/03/2025	28/06/2025	01/08/2025	30/11/2025
14	Dr. Neeru Bhagat	Microbiology	28/03/2025	28/06/2025	01/08/2025	30/11/2025
15	Dr. Ratyakshi	Microbiology	28/03/2025	28/06/2025	01/08/2025	30/11/2025
16	Dr. Herendra Kr	Physics	28/03/2025	28/06/2025	01/08/2025	30/11/2025
17	Dr. Krishna Dutt	Polymer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
18	Dr. Anil Barak	Polymer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
19	Dr. Umesh Kumar	Polymer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
20	Dr. Anoop Kr Saini	Polymer Science	28/03/2025	28/06/2025	01/08/2025	30/11/2025
21	Dr. Amit Kr Singh	Zoology	28/03/2025	28/06/2025	01/08/2025	30/11/2025
22	Dr. Alivia Roy	Zoology	28/03/2025	28/06/2025	01/08/2025	30/11/2025
23	Dr. Anjali Saxena	Zoology	28/03/2025	28/06/2025	01/08/2025	30/11/2025

(ii) Dr. Salam Sonia, Assistant Professor on adhoc basis, Department of Botany, has taken leave on medical grounds from 01/05/2025 without any financial benefits. She joined the duties from 01/08/2025.

(iii) Ms. Manisha Thakur, Assistant Professor on adhoc basis, Department of Food Technology, has taken leave on medical grounds from 21/04/2025 without any financial benefits. She joined her duties from 01/08/2025.

(iv) The members also noted the rejoining of Dr. Mohit Kumar joins the duties of Director, Physical Education, on a purely ad-hoc basis for a period of 4 months (with notional break) or till the regular incumbent joins, whichever is earlier, as per the details given below:

Previous Term		Present Term
From	To	Date of rejoining
20/06/2025 (FN)	15/10/2025 (A.N.)	17/10/2025 (F.N.)

The members of the GB also noted and ratified the leave taken by the ad-hoc faculty on medical ground (without financial benefits) as per details given above. The members of the GB also accorded approval for allowing the staff in pt “D” above to continue/ rejoin the college, on adhoc basis (as per rules) till the regular incumbents join, whichever is earlier and as per the workload/requirement, for the smooth conduct of classes for the academic session 2025-26.



(E) Appointment of Guest Teachers

As per the rules of the University of Delhi, on the recommendations of the duly constituted Selection Committee and as required in the workload, the following persons were appointed and joined the college as guest teacher(s) as per the details given below:

S.No.	Name	Department	Date of Joining
1.	Dr. Vipul Yadav	Biomedical Science	01/08/2025
2.	Dr. Divya Verma	Biomedical Science	04/08/2025
3.	Dr. Neha Aggarwal	Computer Science	18/08/2025
4.	Sh. Parveen	Computer Science	18/08/2025
5.	Ms. Poonam	Computer Science	29/09/2025
6.	Ms. Aarti Malyan	Electronic Science	25/08/2025
7.	Dr. Priya Dangi Malik	Food Technology	04/08/2025
8.	Ms. Vanya Pareek	Food Technology	04/08/2025
9.	Dr. Swati Sharma	Instrumentation	04/08/2025
10.	Dr. Hari Om	Instrumentation	04/08/2025
11.	Ms. Charu	Instrumentation	04/08/2025
12.	Dr. Arun Kumar	Instrumentation	04/08/2025
13.	Dr. Jyoti Pal	Microbiology	12/08/2025
14.	Dr. Gunjan Sadera	Microbiology	26/08/2025
15.	Dr. Kamlesh Kant	Microbiology	11/08/2025
16.	Dr. P. Lanbilia	Zoology	01/08/2025
17.	Dr. Ajaib Singh	Zoology	01/08/2025
18.	Dr. Nilza Angmo	Zoology	01/08/2025
19.	Dr. Neha Vimal	Zoology	01/08/2025
20.	Dr. Rishikesh Krishan	Zoology	01/08/2025



Confirmed Minutes for 107th GB meeting BCAS

21.	Dr. Aarti Seherawat	Zoology	01/08/2025
22.	Dr. Uma Bharti Sahu	Zoology	07/08/2025

The members of the GB noted and ratified the appointments of the above teachers who were appointed in against the leave vacancy or a vacancy arose due to the resignation of the teachers appointed on ad-hoc/guest basis in the college. The Guest teachers will be paid as per the University of Delhi rules.

The members of the GB also approved the continuation of the services of all the engaged adhoc/ guest teachers at BCAS, based on the departmental workload, as per the academic calendar, requirements and norms of the University of Delhi in the academic session 2025-2026.

(F) Appointment of Non-Teaching Staff on Contractual basis & Compassionate ground on adhoc basis:

(i) The members of the GB noted and ratified the engagement of the following personnel as Laboratory Attendant, Library Attendant and MTS office in the College on purely contractual basis, against the vacant posts on contractual fees (Level-1, Rs. 18,000/- Basic Pay + Dearness Allowance as applicable) w.e.f. the date of their joining duty but not earlier than **31/10/2025 till 28/04/2026**, or till the regular appointments are made , upto the exigency of situation or requirement ceases or attaining the age of 60 years, whichever is earlier, subject to submission of an affidavit on a non Non-judicial Stamp paper of Rs. 10/- duly attested by notary public, as per University of Delhi rules. Their contractual services can be terminated at any time without giving any notice thereof:

S. No	Name	Designation	Previous term		Present term	
			From	To	Rejoined	Till
1	Sh. Anil K Sah	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
2	Sh. Ravinder	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
3	Sh. Parvesh Yadav	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
4	Sh. Dev Singh	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
5	Sh. Rajendra	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
6	Sh. Tarun Kr	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)



Confirmed Minutes for 107th GB meeting BCAS

7	Sh. Dalip Singh	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
8	Sh. Satish Kr	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
9	Sh. Parveen Kr	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
10	Sh. Parveen (II)	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
11	Sh. Amar Singh	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
12	Sh. Anoop Kr	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
13	Sh. Bhaskar Bhatt	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
14	Sh. Ashik Siddiki	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
15	Sh. Mohan Yadav	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
16	Ms. Geeta Bisht	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
17	Ms. Savita	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
18	Sh. Mahesh Dixit	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
19	Sh. Mohit	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
20	Sh. Pradeep Kr	Lab. Attendant	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
21	Sh. Chander Bhan	MTS Office	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
22	Sh. Kalu Ram	MTS Office	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
23	Sh. Amit Kumar	MTS Office	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
24	Sh. Nagendra	Library Att.	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)
25	Sh. Kanhaiya Lal	Library Att.	09/05/25 (F.N.)	29/10/25 (A.N.)	31/10/25 (F.N.)	28/04/26 (A.N.)



Confirmed Minutes for 107th GB meeting BCAS

(ii) The members of the GB noted and ratified the re-appointment of Smt Bimla as Safai Karamchari, on adhoc basis for a period of 89 days on compassionate grounds as per the details given below:

Previous Term		Present Term	
From	To	From	
04/07/2025 (FN)	30/09/2025 (AN)	03/10/2025 (F.N.)	

Further, the GB authorized the Principal, BCAS, to re-appoint the above officials on a contractual/ adhoc basis, as per the requirement against the vacant positions, as per DU norms and rules. The matter shall be reported in the ensuing meetings of the GB.

(G) Grant of financial upgradation under Modified Assured Career Progression Scheme (MACP) to Non Teaching staff

The GB noted and ratified the recommendation of the Screening Committee of the College, for the grant of financial upgradation under MACP Scheme to Shri Rohit Chibber, Assistant from 24/09/2025, from Level -4 to Level 5. His case will be sent to the University of Delhi for approval and for the fixation of his pay as per the option opted by him.

(H) The following staff members were granted leave and joined their duties after availing leave as per the details given below:

The members of the GB noted and approved the resuming of the duties of staff members after availing different kind of leave granted to them as per the details given below:

Details of the Official	Kind of leave granted	Period of Leave	Date of resuming the duties
Dr. Inderbir Kaur Professor, Dept of Electronic Science (applications dt 18/06/25 & 07/01/2025)	Child Care Leave (CCL)	13/01/2025 to 17/07/2025	18/07/2025 (Forenoon)
Dr. Shivani G Varmani Associate Prof. Dept of Biomedical Sc (Application dt 25/08/2025)	Child Care Leave (CCL)	26/08/2025 to 11/09/2025	12/09/2025 (forenoon)



Confirmed Minutes for 107th GB meeting BCAS

Prof. Uma Dhawan Professor, Dept. of Biomedical Science (Application dt 07/10/2025)	Child Care Leave (CCL)	28/10/2025 to 12/11/2025	Ongoing
--	---------------------------	--------------------------------	---------

ITEM NO.107/5: ITEMS FOR CONSIDERATION

The members of the Governing Body consider the following matters and unanimously accorded their approval :

A) To consider the proposals for grant of Administrative Approval (A/A) and Expenditure Sanction (E/S) by the Directorate of Higher Education (DHE), Govt of NCT of Delhi, for major/minor work /repair and maintenance work etc. to be carried out by the Public Works Department (PWD) Civil and Electrical Division, in the College.

(i) A fresh proposal has been received for the approval of the DHE via letter No 20(5)/DB/PWD EMD (South West)/2025- 26/2162 dated 15/10/2025

S. No.	Name and Nature of Work at Bhaskaracharya College of Applied Sciences, Sec 2, Dwarka (BCAS)	Estimated Amount (in Rs.)
1)	RMO of various Electrical and Mechanical services including pump sets, sub-station fire-fighting system at BCAS Delhi (Sh: Servicing 2 x 500 KVA sub-station along with HT & LT panels)	Rs. 7,88,428/- (Rupees Seven Lakhs Eighty Eight Thousand Four Hundred Twenty Eight Only)

The GB confirmed and approved the proposal for onward submission to the DHE for necessary A/A and E/S approvals.

(ii) Vide letter dated 29/08/2025 from the Deputy Director/H.O.D. (Higher Education), Directorate of Higher Education, Govt of NCT of Delhi the administrative approval (A/A) of the DHE, GNCTD was conveyed. The communication stated that "*A/A granted proposal may be resubmitted after the award of work and at suitable intervals thereafter for further sanction of the expenditure incurred*". The total amount sanctioned for the



Confirmed Minutes for 107th GB meeting BCAS

Civil and Electrical project/works in the College is Rs. 2,67,22,030/- , as per details given in the minutes of the 106th GB meeting.

The PWD (Electrical & Civil Divisions) have informed that tenders have been opened for the following projects/work to be carried out in the College, as per the details given below:

Details of PWD letter	Nature of the Work Bhaskaracharya College of Applied Sciences, Sec 2, Dwarka (BCAS)	Amount for Expenditure Sanction (Rs.)
1) Letter No. 54 (Budget)/ SEB&DCMD/2025- 26/1207 dated 09/10/2025 (received on 13/10/2025) of the Executive Engineer, PWD (Civil), GNCTD	Urgent repair of Main Gate and Laying of damaged sewer pipeline at main gate of BCAS	Rs. 19,25,327/- (Rupees Nineteen Lakhs Twenty Five Thousand Three Hundred Twenty -Seven Only)
2) Letter No. 54 (Budget)/ SEB&DCMD/2025- 26/1206 dated 09/10/2025 (received on 13/10/2025) of the Executive Engineer, PWD (Civil), GNCTD	Annual Repair and Maintenance (A/R & M/O) for Civil works at BCAS	Rs. 29,56,400/- (Rupees Twenty-Nine Lakhs Fifty Six Thousand Four Hundred Only)
3) F.No. 54(Budget)/PWD EMD South-West/2025- 26/2278 dated 03/11/2025	ARMO EI & Fans, Pumps, F/F & F/A, Compound Light, DG Set, Intercom, PA System etc. for F.Y. 2025-26 at BCAS	Rs. 16,72,712/-(Sixteen Lakhs Seventy Two Thousand Seven Hundred and Twelve only)
4) F.No. 54(Budget)/PWD EMD South-West/2025- 26/2278 dated 03/11/2025	ARMO EI & Fans, Pumps, F/F & F/A, Compound Light, DG Set, Intercom, PA System etc. for F.Y. 2024-25 at BCAS	Rs. 15,42,655/- (Fifteen Lakhs Forty Two Thousand Six Hundred Fifty Five Only)
5) F.No. 54(Budget)/PWD EMD South-West/2025- 26/2278 dated 03/11/2025	Supply, Installation, testing & Commissioning of IP Based CCTV Surveillance System FY 2024-25	Rs. 28,71,773/- (Twenty Eight Lakhs Seventy One Thousand, Seven Hundred Seventy Three Only)



Confirmed Minutes for 107th GB meeting BCAS

The members of the GB considered and approved the above proposals received from PWD and accorded permission for their submission to the DHE, GNCTD, for expenditure sanction (E/S), as per the details given above.

B) Condemnation of Equipment:

The Central Condemnation Committee has recommended the disposal of Lot-2 Goods belonging to various departments/ sections as per their respective individual proformas placed in the file. The summary of the reserved prices fixed by the Committee has been tabulated below (details enclosed in the respective departmental sheets).

Summary of RESERVED price of the Condemned GOODS				
All Figures in Rs. Only				
Department	Lab Equipment	IT Item	Furniture / Miscellaneous	
Administration	1500	1200	1500	
Biochemistry	4400			
Biology	17400			
Biomedical Science	16000	400		
Chemistry	11715	350		
Computer Science		26110	2185	
Electronic Science	15350	3000	345	
Garden			1225	
Human Communication		660		
Instrumentation	7350	1500	25	
Library		8080	2240	
Mathematics		600		
Microbiology	35400	900		
Physical Education			2500	
Physics	12465			
Polymer Science	18410	600		
Total (Rs)	139990	43400	10020	193410



Confirmed Minutes for 107th GB meeting BCAS

The members of the GB considered and approved the recommendations of the Central Condemnation Committee for the disposal/ condemnation of goods via auction on the MSTC portal. It was further resolved that the condemned items shall be transferred to the Condemnation Register after being written off from the Department Stock Registers and the College Assett Register.

Further, the GB authorized the Principal to initiate and complete all necessary formalities related to the condemnation and disposal process. The proceeds received from the auction shall be credited to the Directorate of Higher Education (DHE) account as per the prescribed norms.

C) Advertisement for the Post of Principal on regular basis, at Bhaskaracharya College of Applied Sciences (BCAS), hereinafter called the College

This is regarding the existing advertisement (P1/2025) issued by the College for filling up the post of Principal in the College on a regular basis.

The member of the GB noted that recently a clarification was received via an email on 22/10/2025 from the Section Officer, College Branch -II, DU, forwarding therewith letter No. CB-II/Apptt-Principal/2025/117 dated 22/10/2025 *advising the college to cancel/ nullify the existing advertisement (P1/2025) and issue a fresh advertisement for the post of Principal that clearly incorporates the updated screening guidelines, communicated via date 27/03/2025, wherein it may explicitly be clarified in the fresh advertisement that*

only UGC CARE list and SCOPUS publications are to be considered for screening and shortlisting of candidates for awarding points on the screening and shortlisting process for the post of Principal at BCAS. The University has advised the BCAS that fresh advertisement be issued by 31/10/2025 and screening of the applications be completed by 30/11/2025.

Following the letter dated 22/10/2025 from the University of Delhi, the members of the GB after deliberation and discussion approved that:

- We may advertise, at the earliest possible, a fresh advertisement following the guidelines of University of Delhi after cancellation/ nullification of the existing



Confirmed Minutes for 107th GB meeting BCAS

advertisement P1/2025. In order to avoid any ambiguity eg; premature cancellation of existing published advertisement or the already paid fee by applicants, we may request the University to provide the following provisions in the fresh advertisement, **if possible**.

- (i) the candidates who have already applied for the post of Principal in the College should be allowed to update their respective application with up to date achievements.
- (ii) the previously paid fee should be considered and hence, such applicants should be given a fee waiver in the fresh advertisement.

In order to avoid complications or issues in the recruitment process of the Principal and to ensure uniformity in the screening criteria, the house unanimously resolved to cancel/ nullify the advertisement P1/2025 and accord their approval to advertise a fresh for the post of Principal, Bhaskaracharya College of Applied Sciences on a regular basis as per the latest norms of the University of Delhi. Both the provisions above were also approved for inclusion in the proposed afresh advertisement.

D) Grant of different kinds of Leave to the staff members:

The following staff members have requested for grant of leave, as per the details given below:

Details of the Officials	Kind of Leave granted	Period of Leave	Remarks
1) Dr. Partha S Pal Associate Professor, Department of Physics (Application dt 26/08/2025)	Extra Ordinary Leave (EOL) for personal reasons.	02/01/2026 to 31/12/2028 - 3 yrs	EOL availed for 1 yr 8 months 14 days from 18/08/2014 to 01/05/2016
2) Prof. Meenakshi Garg Professor, Deptt of Food Technology (Application dt 26/09/2025)	Child Care Leave (CCL)	10/02/2026 to 29/04/2026 - 79 days	Total CCL730 days CCL availed 250 days CCL balance 480 days



Confirmed Minutes for 107th GB meeting BCAS

3) Prof. Uma Dhawan Professor, Deptt. of Biomedical Sciences (Application dt 07/10/2025)	Child Care Leave (CCL)	05/01/2026 to 24/04/2026 - 110 days	Total CCL 730 days CCL availed 360 days CCL balance 370 days
--	------------------------	-------------------------------------	---

Presently, two teachers are on deputation and two on leave as mentioned below:

- Prof Balaram Pani and Dr. Geeta Bhatt are on deputation to University of Delhi.
- Prof. Sangeeta Srivastava, Deptt of Computer Science is on one year *Sabbatical Leave* with effect from 01.04.2025.
- Dr. Ruchi Gulati Marwah, Department of Microbiology, is on *Extraordinary Leave* with effect from 01.04.2025.

The members of the GB considered the aforementioned cases for the grant of leave as per their request and under the norms of the University of Delhi. The following were resolved:

- 1) Dr. Partha Pal has been sanctioned three years of EOL, without pay (for non academic purpose) on an yearly basis. The leave will not be extended beyond 31/12/2028. He may be called back any time during the leave period as per the requirement of the college.
- 2) Prof. Meenakshi Garg has been sanctioned a maximum of 79 days of CCL till 29/04/2026 from the date of proceeding on leave on or after 10/02/2026.
- 3) Prof. Uma Dhawan has been sanctioned a maximum of 110 days of CCL till 24/04/2026 from the date of proceeding on leave on or after 05/01/2026.

The sanctions are applicable w.e.f. the date of their proceeding on leaves and are only with in the period mentioned in their respective applications. The period of leave should not be extended beyond the date specified in their respective approval. All the norms of the University of Delhi, as amended from time to time, will be applicable to all the leave sanctioned above.



Confirmed Minutes for 107th GB meeting BCAS

E) Fee Waiver Request from Mr. Nimish Srivastava, Student of B.Sc. (Hons) Polymer Science, II Year (College Roll No. 2408022 & University Roll No 24009566024).

An application was received from Mr. Nimish Srivastava, a student of B.Sc. (Hons) Polymer Science, II Year, requesting a waiver of college fees on account of the demise of both his parents. Along with the application he submitted the relevant supporting documents like death certificate of his parents, aadhar card etc.

Mr. Nimish Srivastava had also submitted a representation to the Vice Chancellor, University of Delhi, which was forwarded to the College, wherein he had requested that his case be considered as a special case, and that he may be granted a full waiver of the semester fee and related charges.

The members of the GB noted that that earlier also a similar fee concession was granted to Ms. Muskan Singh, a student of B.Sc. (Hons) Microbiology, covering the total college fee component for all subsequent semesters of her study at BCAS. The concession was granted in the interest of her academic career, enabling her to continue and complete her course at the College.

In view of the above, the members of the Governing Body considered and approved the request of Mr. Nimish Srivastava (**College Roll No. 2408022 & University Roll No 24009566024**) for fee concession on the College fee component for the current semester and for the remaining duration of his course in the College, as a special case in the interest of his academic progress.

F) Delegation of Financial Powers to the Principal (HOD) and Governing Body (Secretary)

Vide Office Memorandum No. Fin-Pol/1/2025-Policy-Finance/ Comp-246398/ 1758-1779 dated 02/09/2025 of the Special Secretary (Finance), Govt. of NCT of Delhi, has conveyed the approval of the Lieutenant Governor, Delhi, to enhance and delegate the financial powers to the Heads of Department (HoDs) and Administrative Secretaries of the Govt. of NCT of Delhi with immediate effect. The aforesaid letter has been forwarded by the Directorate of Higher Education, GNCTD and the same is placed as Annexure -1 for kind perusal.



Confirmed Minutes for 107th GB meeting BCAS

In this context, the members of the Governing Body accorded their approval to adopt the above referred delegation of financial powers for implementation at the College.

It was also approved by the GB to adopt the above referred OM regarding delegation of financial powers and resolved to delegate to the Principal (as HOD) and Governing Body, within the limit prescribed by the Finance Department, GNCTD to HoDs and Administrative Secretaries respectively in the said OM dated 02/09/2025. A detailed table would be prepared and shared with the Governing Body accordingly.

ITEM NO. 107/6: ANY OTHER ITEMS WITH THE PERMISSION OF THE CHAIR.

- A. The proposal to start B.A.(Hons) Geography was approved by the Staff Council via 2025(1)/4 held on September 17, 2025. The house unanimously approved and accorded their approval to submit the proposal to the University of Delhi for further consideration as per the norms.
- B. The Hon'ble house sanctioned a budget from the Students' fund in addition to the revalidated fund for the FY 2025-26.
 - (i) Rs. 25L for the procurement of lab equipments and
 - (ii) Rs 15L for the procurement of IT Items including video conferencing system in the conference room, projector at the AV Room and Xerox machine in the Office

The Principal was authorized to procure the items following GFR-2017 in the year 2025-26.

The meeting ended with a vote of thanks to all the members.

Member-Secretary



Confirmed Minutes for 107th GB meeting BCAS

Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
Contingent Expenditure				
1	(a) Unspecified Items (Recurring)	Rs. 15,00,000/- (Rupees fifteen lakh) per annum	Full power	
	(b) Unspecified Items (Non-Recurring)	Rs. 5,00,000/- (Rupees five lakh) per annum in each case	Full power	
2	(a) Hiring of any kind of , vehicle	Rs. 5,00,000/- (Rupees five lakh) per month	Full Power	
	(b) Reimbursement of Conveyance charges	Rs. 4,000/- per month per person	Full power	
	(c)Grant of Conveyance allowance to physically Handicapped	Full power	Full power	
3	Electric, gas and Water Charges.	Full Power	Full power	
4	Fixture and Furniture			
	(a) Purchase of furniture & fixture under CSS/ State Scheme/ any other Mission/ Project/	Full power	Full power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	SSA/ PM SHRI or any other such Schemes.			
	(b) Purchase/ Repair/ Hiring/ Replacement & condemnation of furniture and fixture for offices other than (a)	Rs. 10,00,000/- (Rupees ten lakh) per annum.	Full power	
5	Freight and demurrage/ Wharfage charges.	Full power	Full power	
6	(a) Hiring of any kind of equipment used in office.	Full power	Full power	
	(b) Purchase of Desert cooler, Room Cooler, Air- conditioners	Full power	Full power	
7	Legal Charges.			
	(a) Fees to Barristers, Advocates, Pleaders, Arbitrators and Umpires. (b) Law suits or prosecution cases	Full power	Full power	Subject to guiding principles and rates as laid down by Law Department, Govt.of NCT of Delhi.



Confirmed Minutes for 107th GB meeting BCAS

Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(c)Arbitration cases	Full Power in case of authorities vested with powers to refer cases to arbitration, otherwise upto 2,00,000/-	Full Power	
	(d)Reimbursement of Legal Expenses incurred by Government servants in cases arising out of their official duties.	Full power	Full power	
	(e) Miscellaneous legal services, vetting services	Full power	Full power	As per the approved rates of Law Department of GNCT of Delhi
8	Motor Vehicles:			
	(a) Purchase of new vehicle	NIL	NIL	
	(b)Replacement against condemnation	NIL	Full power As per Net Dealer Price (NOP) prescribed under Staff Car Rules	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(c) Maintenance, up keep and repair of vehicles	Full power	Full power	
	(d) Condemnation of Vehicles	Full power	Full power	
9	Municipal rates and taxes	Full power	Full power	
10	Works and Repairs			
	(a) Execution of petty works, repairs and day to day maintenance of Govt. buildings.	Rs. 10,00,000/- (Rupees ten lakh) per annum per building, if the work is executed departmentally. Full power if the work is executed through PWD	Rs. 20,00,000/- (Rupees twenty lakh) per annum per building, if the work is executed departmentally. Full power if the work is executed through PWD	
	(b) Repairs and alterations to hired and requisitioned buildings	(i) Non- recurring:- Rs. 2,00,000/- (Rupees two lakh) per annum. (ii) Recurring:- Rs. 50,000/- (Rupees fifty thousand only) per annum.	(i) Non- recurring:- Rs. 5,00,000/- (Rupees five lakh) per annum. (ii) Recurring:- Rs. 1,00,000/- (Rupees one lakh only) per annum.	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(c) Administrative Approval and Expenditure Sanction to Works/ Projects/ Schemes / Goods and Services defined by CPWD Manual and Manual for procurement of Goods & Services of GoI and endorsed by GNCTD.	Rs. 10,00,00,000/- (Rupees Ten Crore) subject to availability of funds and estimates prepared by PWD or any other Government approved work executing agency.	Rs. 50,00,00,000/- (Rupees Fifty Crore) subject to availability of funds and estimates prepared by PWD or any other Government approved work executing agency.	(a) Approval of FD is required for all Schemes/ Projects costing/ estimating above 50 Crore (Rupees Fifty Crore) and up to 100 Crore (Rupees one hundred crore). (b) Approval of EFC headed by Finance Minister is required for all Schemes/ Projects costing/ estimating above RS. 100 crore (Rupees One hundred Crore) but less than Rs. 500 Crore (Rupees Five Hundred crore) (c) Approval of Council of Ministers is required in respect of all Schemes/ Projects costing/ estimating 500 Crore (Rupees Five hundred Crore) and above after the recommendations of EFC.



Confirmed Minutes for 107th GB meeting BCAS

Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(d)Hiring of Individual Consultants, Consultancies, Professionals	NIL	Full power Subject to guidelines issued by Services and Administrative Reforms Departments, GNCT of Delhi	
	(e) For hiring of individual consultants/consultancies/ professionals / PMUs etc where these are provided under CSS/Missions/ Schemes/ Projects	NIL	Full Power	
Postal and Telegraphs Charges				
11	(a)Charges for the issue of letters, telegrams etc.	Full power	Full power	
	(b)Commission on money orders	Full power	Full power	
12	a) Printing and binding. (Private printers / Press)	Rs. 50,00,000/ (Rupees Fifty lakh) per annum.	Full power	
	b) Printing and binding (Through Government Press)	Full power	Full power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	c)Printing of visiting cards for self & officers of the department.	Full power	Full power	
13	Publications: a) Purchase of Official publication.	Full power	Full power	
	b) Purchase of Non-official publications includes books, newspapers, other periodical publications etc.	Full power	Full power	
14	Hiring of buildings	Full power	Full power	The rate of rent will be assessed by the Rent Fixation Committee of PWD.
15	(a)Repairs to and removal of machinery (Where the expenditure is not of a capital nature)	Full power	Full power	
	(b)Repairs/Periodical Servicing/ AMC of machinery and equipments	Full power	Full power	
16	Staff paid from Contingencies available with FD	NIL	NIL	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
17	Purchase of stationary stores	Rs. 50,00,000/- (Rupees fifty lakh) per annum.	Full power	
18	Supply of Uniforms, badges and other articles of clothing etc., and Washing Allowance.	Full power	Full power	
19	Performance of extra jurisdictional journey within India by the Government servant including payment of Delegation fee.	Full power Except in case of HOD (himself/herself) for which the approval of Governing Body shall be obtained.	Full power For Secretaries (himself/herself) for which approval of DHE shall be obtained.	
20	Powers to declare a Gazetted Officer as Head of Office under Rule 14 of DFPRs.	Full power	Full power	
21	Advance drawal of money on abstract bills for meeting contingent expenditure where advance drawal is inevitable.	Full power	Full power	
22	Stores:			
	(a) Store required for works	Full power	Full power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(b) Others stores i.e. stores required for the working of an establishment (instruments, equipments and apparatus).	Full power	Full power	
	(c) Purchase of Medical stores and equipments.	Full power	Full power	
	(d) Purchase of equipment of Training Institutes.	Full power	Full power	
	(e) Purchase of stores such as seeds, pesticides etc. required for sale under the approved agricultural schemes.	Full power	Full power	
23	(a) Purchase of Dietary articles/ clothing and other items for day to day use of Government Hospitals.	Full power	Full power	



Confirmed Minutes for 107th GB meeting BCAS

Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(b) Purchase of Dietary articles / clothing for the inmates of Institutions under the Dte. of Social Welfare or any other department Govt. of NCT of Delhi.	Full power	Full power	
24	Tent and Camp Furniture.(a) Initial Purchases	Upto Rs.10,00,000/- (Rupees Ten lakh only)	Full power	
	(b) Replacement	Rs. 5,00,000/- (Rupees Five lakh only)	Full power	
	(c) Repairs	Full power	Full power	
	(d) Hiring of a Tent	Full power	Full power	
25	Telephone Charges:- (As may be fixed by Government from time to time)			
	(a) Office Telephone	Full power	Full power	
	(b) Sanction of Residential telephones in case of officers drawing salary in Level 12 of Pay Matrix of 7th CPC (pre- revised PB- 3: 15,600- 39,100 plus Grade Pay - 7, 600/-) and above.	Full power	Full power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(c) Installation of Internet Connection in office including leased lines.	Rs.2,00,000/- (Rupees two lakh) per annum	Full power	
26	(a) Purchase of all office equipments and other services including all IT related goods and services.	Full power	Full power	The Administrative Secretary/GB will have full power to decide whether the equipment / goods/ services falls in this category subject to the general instruction, if any, of the IT Department and specific approval of TEC of IT Department.
27	(b) Repair/Replacement/ hiring/condemnation/ maintenance of all office equipments and other services including all IT related goods and services.	Rs.20,00,000/ (Rupees Twenty lakh) per annum	Full power	Administrative Secretary/ GB will have full power to decide whether any expenditure belongs to this category.
	Expenditure on refreshments/ meals served for functional requirements/ including events Press Conference Meetings / Conference Seminar.	Rs. 50,00,000/- (Rupees Fifty lakh) per annum. Approved rates of IRCTC/ ITDC/ DTTDC or lower rates.	Full power	

**Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi****Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD****Annexure 1**

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
Write-off of Irrecoverable Losses of stores or public money.				
28	(a)Irrecoverable losses of stores / money not due to theft, fraud or negligence.	Rs. 2,00,000/- (Rupees two lakh) in each case. Subject to observance of procedure /Instructions laid down in GFR etc.	Rs. 5,00,000/ (Rupees five lakh) in each case. Subject to observance of procedure / Instructions laid down in GFR,etc.	
	(b)Losses due to theft, fraud or negligence	Rs. 10,000/- (Rupess ten thousand) in each case	Rs. 25,000/ (Rupees twenty five thousand) in each case	
	(c)Deficiencies and depreciation in the value of stores included in the stocks and other accounts.	Rs. 1,00,000/ (Rupees one lakh) in each case subject to observance of procedure / Instructions laid down in GFR, etc.	Rs. 2,00,000/ (Rupees two lakh) in each case. Subject to observance of procedure/ Instructions laid down in GFR, etc.	
29	Disposal of obsolete, surplus or unserviceable stores.	Rs. 40,00,000/ (Rupees forty Lakhs) at a time, subject to acceptance of the recommendation of Condemnation Board by the Competent Authority.	Full power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
30	Investigation of Old Claims	Full power as per GFR.	Full power as per GFR.	
31	Merits, Awards, Stipends, Loans and other educational scholarship to students.	Full power	Full power	
32	Expenditure incurred on annual N.C.C. Camps, Combined Cadre camps, Refresher training course and pre-commission training etc.	Full power	Full power	
33	Payment of publicity charges on DAVP rates or on rates approved by Government of NCT of Delhi	Full power	Full power	
34	Payment of outfit allowances, refreshment allowance and washing allowance to NCC officers and cadets.	Full power	Full power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
35	Insurance of material and equipments received as a loan or an Aid from International and other organization.	Full power as prescribed in Rule 15 of Delegation of Financial Power Rules.	Full power as prescribed in Rule 15 of Delegation of Financial Power Rules.	
36	Grant of Special pay to cashiers / Group 'C' staff handling cash.	Full power	Full power	
37	(a) Sanction of HBA to Govt. servant.	Full power , except in respect of Secretaries and Head of Departments belonging to All India Service Officers	Full power , except in respect of Secretaries and Head of Departments belonging to All India Service Officers	The power to sanction HBA to All India Service Officers vests with FD.
	(b) Sanction of GPF withdrawal to Govt. servant	Full power , except in respect of Secretaries and Head of Departments belonging to All India Service Officers	Full power , except in respect of Secretaries and Head of Departments belonging to All India Service Officers	The power to sanction GPF withdrawal to All India Service Officers vests with FD

**Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi****Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD****Annexure 1**

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
38	(a) Sanction of Honorarium from Public exchequer	NIL	NIL	NOTE:- The power to sanction Honorarium from the public exchequer vests with FD.
	(b) To sanction the undertaking of work for which fee/ Honorarium is offered and acceptance thereof.	As prescribed in FRSR	Full power (It includes honorarium payable to the Inquiry Officer and Presenting Officer)	
39	Sanction and payment to casual labourer for departmental work.	Full power	Full power	
40	Payment of remuneration to part-time teachers/ Guest speakers etc.	Full power	Full power	
41	Payment of registration fee for seminars/conferences	Full power	Full power	
42	Clearance for forwarding of applications for various fellowships.	Full power except in cases of Head of Department for which approval of concerned Secretary/GB and Minister/Chairperson shall be obtained.	Full power for HODS/Secretaries for which the approval of the concerned Minister/DHE shall be obtained subject to fulfillment of Rules/Regulations as laid down in Government of orders. In case of Secretaries, approval of the Chief Secretary/DHE shall also be obtained.	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
43	Grant-in-Aid to the Grantee Institutions/NGOs	NIL	Rs. 50,00,000/ (Rupees Fifty lakh)	Subject to the conditions as laid down by Finance Department Govt. of NCT of Delhi & approved pattern of assistance and further subject to the fulfillment of conditions as laid down in GFR for remaining installment FD shall release funds as per norms.
44	Opening of Letter of Credit (LC) in Public Sector Banks except for 'Works'. [only for overseas procurement]	Full power	Full power	
45	Washing & dry cleaning of linen.	Full power	Full power	
46	(a) Engagement of Security & Sanitation Services	NIL	Full power	



Confirmed Minutes for 107th GB meeting BCAS

Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(b) Engagement of Class IV Staff, including MTS & Drivers and Nursing Orderlies on outsourced basis through private agencies and extension of contract thereof against the sanctioned vacant posts.	NIL	Full power	
	(c) Engagement of professionals like Life Guards, Sports Coaches, trainers etc. on outsourced basis through private agencies and extension of contract thereof against the sanctioned vacant posts	NIL	Full power	
	(d) Outsourcing of Kitchen services including supply of dietary articles against the sanctioned vacant posts	Full power	Full Power	
	(e) Outsourcing of staff (cooks etc.) for kitchen services against the sanctioned vacant posts	Full Power	Full Power	



Delegation of Financial' Powers to Head of Department (HoDs) and Administrative Secretaries to Governement of NCT of Delhi

**Ref : OM No Fin-Pol/1/ 2025-Policy-Finance/ Comp-2456398/ 1758-1771 Dated 02/09/2025
of Special Secretary (Finance), GNCTD**

Annexure 1

SL. No.	Nature of Power	Financial Powers delegated to Principal/HoD (In Rs.)	Financial Powers delegated to Governing Body of the College	Remarks
i	ii	iii	iv	v
	(f) Outsourcing of additional consulting and Allied & Healthcare service staff in Hospitals against the sanctioned vacant posts	NIL	Full power	
	(g) Outsourcing of the services of Data Entry Operators (DEOs) against vacant posts of DEOs/ Ministerial posts	NIL	Full power	
47	Continuation of Temporary posts	NIL	Full Power	

All the financial powers will be exercised subject to the following conditions: -

- That the expenditure does not exceed the budget allocation
- That the expenditure is incurred for the purpose for which funds have been provided and the codal formalities are followed as per FRSR/ GFR/ CVC guidelines/ instructions/ Rules & Procedures issued by the Government from time to time
- For all purposes of works/ projects/ schemes/ goods & services will be defined as per CPWD Manual and Manual for procurement of Goods & Services of GOI and endorsed by GNCT of Delhi.
- Any items, not mentioned in this delegation, shall be in the purview of the concerned Administrative Secretary/ Governing Body.
- The appropriate financial prudence, economy of scales as well as financial overview while giving Expenditure sanctions shall be that of the Administrative Secretary/ Governing Body as per GFR and other extant Rules/ Instructions.
- All matters in which a specific Cabinet decision exists, the said decision shall prevail
- Release of funds shall be as per norms, scales, levels, and pattern as prescribed by the GFR/ FRSR/ Extent Rules/ Circulars and Manuals.